

Applying for a Primary School in Enfield

Information for Parents

September 2020



Apply online at
www.eadmissions.org.uk

www.enfield.gov.uk/admissions



Primary Schools in Enfield



KEY

- | | | | | |
|----------------------------|------------------------------|-----------------------------|----------------------------|---------------------|
| 1. Alma | 16. Eastfield | 31. Hazelwood | 45. Prince of Wales | 60. St. Paul's |
| 2. Ark John Keats | 17. Edmonton County | 32. Highfield | 46. Raglan | 61. Southbury |
| 3. Bowes - Bowes Road Site | 18. Eldon | 33. Honilands | 47. Raynham | 62. Starks Field |
| 4. Bowes - Wilmer Way Site | 19. Enfield Heights Academy | 34. Houndsfield | 48. St. Andrew's Enfield | 63. Suffolks |
| 5. Brettenham | 20. Eversley | 35. Keys Meadow | 49. St. Andrew's Southgate | 64. Tottenhall |
| 6. Brimsdown | 21. Firs Farm | 36. Kingfisher Hall Academy | 50. St. Edmund's | 65. Walker |
| 7. Bush Hill Park | 22. Fleecefield | 37. Latymer All Saints | 51. St. George's | 66. West Grove |
| 8. Capel Manor | 23. Forty Hill | 38. Lavender | 52. St. James' | 67. Wilbury |
| 9. Carterhatch | 24. Freezywater St. George's | 39. Meridian Angel | 53. St. John & St. James | 68. Wolfson Hillel |
| 10. Chase Side | 25. Galliard | 40. Merryhills | 54. St. John's | 69. Woodpecker Hall |
| 11. Chesterfield | 26. Garfield | 41. Oakthorpe | 55. St. Mary's | 70. Worcesters |
| 12. Churchfield | 27. George Spicer | 42. Oasis Academy Hadley | 56. St. Matthew's | |
| 13. Cuckoo Hall | 28. Grange Park | 43. One Degree Academy | 57. St. Michael at Bowes | |
| 14. De Bohun | 29. Hadley Wood | 44. Our Lady of Lourdes | 58. St. Michael's | |
| 15. Delta | 30. Hazelbury | | 59. St. Monica's | |

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We would like to thank the following schools for providing the photos used throughout our booklet:

Alma

De Bohun

George Spicer

Grange Park

Hadley Wood

Hazelwood

Enfield Schools Admission Service



ENFIELD SCHOOL ADMISSIONS SERVICE

The Admissions Service is responsible for co-ordinating the allocation of reception places in Enfield to make sure that as many children as possible get places at schools of their parents' preference. We are part of the People Department.

Information about admissions and schools in Enfield is available on our website www.eadmissions.org.uk. You will also access the online portal at www.eadmissions.org.uk where you can make your application for a reception place from September 2019. The closing date is 15 January 2020.

RECEPTION ADMISSIONS

If your child was born between 1 September 2015 and 31 August 2016, you will need to apply for a reception place for September 2020. Even if you want your child to start school later you must still apply now within the timescales given in this booklet.

NURSERY APPLICATIONS

If your child was born between 1 September 2016 and 31 August 2017 you can apply for a nursery class attached to a school. Information about this is included in the booklet 'Applying for a Nursery Class in Enfield'. This booklet is available to view at www.enfield.gov.uk/admissions.

JUNIOR APPLICATIONS

In some cases families will need to make an application to transfer from an Infant to a Junior school, details are given on page 85.

IN-YEAR ADMISSIONS

If your child does not currently have a school place or you wish to consider a transfer to a different school, you will need to submit an in-year application. Further information is given about this on page 85.

The information in this booklet relates to the Academic Year 2020/2021 and was correct at 1st September 2019. The Authority reserves the right to amend the information contained in this booklet to take account of any important changes that may occur after this date.



Letter to parents and carers



Enfield Schools Admission Service
Civic Centre
Silver Street
Enfield
Middlesex
EN1 3XA
Email: esas@enfield.gov.uk
Website: www.enfield.gov.uk/admissions
Autumn 2019

Dear Parents and Carers,

Starting primary school is an exciting time for children and this booklet explains how to apply for a place in a reception class. We are committed to providing excellent learning opportunities and high quality education for all and are proud of all of our students and schools. Your child will have every opportunity to succeed at whichever school he or she attends in Enfield.

It is important that you find out more about schools before making your application. This booklet has information about opportunities available to visit our schools and details of their website addresses.

Many of the schools in Enfield receive more applications than there are places available. It is important that you read the admissions criteria for all of our schools and this will give you an idea of whether or not your child has a good chance of getting a place at a school you prefer. I would encourage you to make sure you use all your 6 preferences and consider your local schools in your application.

Please remember that unless you are certain your child will get a place at a particular school, you should apply for more than one school and list them in your order of preference.

We hope that you will find the information in this booklet helpful and would like to wish your child every success at their primary school. If you need any further information or advice, please visit our website at www.enfield.gov.uk/admissions.

Yours sincerely,

Tony Theodoulou
Executive Director People

*Submit your application online at
www.eadmissions.org.uk*

Primary Schools in the London Borough of Enfield

| SCHOOL NAME, ADDRESS AND TELEPHONE NUMBER | STATUS AND AGE RANGE | HEADTEACHER | SCHOOL NUMBER | ADDITIONAL INFORMATION | ADMISSION NUMBER SEPTEMBER 2020 |
|--|----------------------------------|---|---------------|--|---------------------------------|
| ALMA PRIMARY SCHOOL Alma Road, Enfield, EN3 4UQ (020) 8804 3302 www.almaprimaryschool.org.uk email: office@alma-primary.org.uk | Academy 2 – 11 | Helen Thomas | 308 2072 | Nursery Class | 60 |
| ARK JOHN KEATS ACADEMY Bell Lane, Enfield, EN3 5PA (020) 8443 3113 http://arkjohnkeats.org/ email: info@arkjohnkeatsacademy.org | Academy 3 – 18 All Through | Amy Baird Primary Headteacher | 308 4001 | Nursery Class | 90 |
| BOWES PRIMARY SCHOOL – BOWES ROAD SITE Bowes Road, London, N11 2HL (020) 8368 2552 www.bowesprimaryschool.org email: office@bowesprimaryelt.org | Academy 3 – 11 | Effie Demetriou | 308 2081 | Nursery Class | 60 |
| BOWES PRIMARY SCHOOL - WILMER WAY SITE Wilmer Way, N14 7HY (020) 8211 9088 www.bowesprimaryschool.org email: office@bowesprimaryelt.org | Academy 4 – 11 | Effie Demetriou | 308 9903 | - | 30 |
| BRETtenham PRIMARY SCHOOL Brettenham Road, London, N18 2ET (020) 8345 6055 www.brettenhamprimaryschool.co.uk email: office@brettenham.enfield.sch.uk | Academy 3 – 11 | Stewart Humphreys | 308 2086 | Nursery Class School has a priority zone | 60 |
| BRIMSDOWN PRIMARY SCHOOL Green Street, Enfield, EN3 7NA (020) 8804 6797 www.brimsdowen.enfield.sch.uk email: office@brimsdowen.enfield.sch.uk | Academy 3 – 11 | Dani Lang | 308 3508 | Nursery Class | 90 |
| BUSH HILL PARK PRIMARY SCHOOL Main Avenue, Enfield, EN1 1DS (020) 8366 0521 www.bushhillpark.enfield.sch.uk email: office@bushhillpark.enfield.sch.uk | Community 3 – 11 | Ms Anna Theodosiou | 308 2084 | Nursery Class | 90 |
| CAPEL MANOR PRIMARY SCHOOL Bullsmoor Lane, Enfield, EN1 4RL (01992) 764087 www.capelmanor.enfield.sch.uk email: office@capelmanor.enfield.sch.uk | Community 4 – 11 | Mrs M Enchill- Balogun | 308 2009 | - | 60 |
| CARTERHATCH INFANT SCHOOL Carterhatch Lane, Enfield, EN1 4JY (020) 8804 6886 www.carterhatchinfants.com email: office@carterhatch-inf.enfield.sch.uk | Community 3 – 7 | Adrienne Barrell and Sarah Clements Co-Headteachers | 308 2011 | Nursery Class | 90 |
| CARTERHATCH JUNIOR SCHOOL Carterhatch Lane, Enfield, EN1 4JY (020) 8804 2101 www.carterhatchjunelt.org email: enquiries@carterhatchjunelt.org | Academy 8 – 11 | Ms Helen McGovern | 308 2010 | - | 90 |
| CHASE SIDE PRIMARY SCHOOL Trinity Street, Enfield, EN2 6NS (020) 8363 1120 www.chaseside.enfield.sch.uk email: office@chaseside.enfield.sch.uk | Community 3 – 11 | Miss Melanie Scull | 308 2012 | Nursery Class School has a priority zone | 60 |

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|---|----------------------------------|--|---------------|------------------------|---------------------------------|
| CHESTERFIELD PRIMARY SCHOOL Chesterfield Road, Enfield, EN3 6BG (01992) 760678 www.chesterfieldprimarieschool.co.uk email: office@chesterfieldprimaryelt.org | Academy 3 – 11 | Zoe Hussain | 308 3507 | Nursery Class | 90 |
| CHURCHFIELD PRIMARY SCHOOL Latymer Road, London, N9 9PL (020) 8807 2458 www.churchfield.school email: churchfield.office@churchfield.enfield.sch.uk | Academy 3 – 11 | Nicki Jaeggi | 308 2079 | Nursery Class | 90 |
| CUCKOO HALL ACADEMY Cuckoo Hall Lane, London, N9 8DR (020) 8804 4126 www.cuckoohallacademy.org.uk email: cuckoo@chat-edu.org.uk | Academy 3 – 11 | Ms Nicky Ross | 308 2078 | Nursery Class | 120 |
| DE BOHUN PRIMARY SCHOOL Green Road, London, N14 4AD (020) 8441 7728 www.debohun.enfield.sch.uk email: l.younger@debohun.enfield.sch.uk | Community 2 – 11 | Mr Dominic Smart | 308 2082 | Nursery Class | 60 |
| DELTA PRIMARY SCHOOL 206a Nightingale Road, Edmonton, N9 8PT (020) 8351 1784 www.deltaprimarieschool.org email: office@deltaprimarieschool.org | Academy 3 – 11 | Androulla Georgiou | 308 9901 | Nursery Class | 30 |
| EASTFIELD PRIMARY SCHOOL Eastfield Road, Enfield, EN3 5UX (020) 8804 5013 www.eastfieldprimary.com | Academy 3 – 11 | Mrs C. Jamil | 308 2077 | Nursery Class | 60 |
| EDMONTON COUNTY PRIMARY SCHOOL Bury Campus: Little Bury Street, Edmonton, N9 9JZ (020) 8360 3158 ext. 2550 www.edmontoncounty.co.uk email: primary@edmonton.enfield.sch.uk | Academy 4 – 18 All Through | Mrs Erini Franciosa Head of Primary | 308 4007 | - | 60 |
| ELDON PRIMARY SCHOOL Eldon Road, London, N9 8LG (020) 8807 4763 Option 1-Jns Option 2-Infants www.eldonprimary.co.uk email: office@eldon-inf.enfield.sch.uk & office@eldon-jun.enfield.sch.uk | Community 2 – 11 | Ms J Flynn | 308 2025 | Nursery Class | 150 |
| ENFIELD HEIGHTS ACADEMY Pitfield Way, Enfield, EN3 5BY (020) 8805 9811 www.enfieldheightsacademy.org.uk email: eha@chat-edu.org.uk | Academy 4 – 11 | Jade-Simone Bacon | 308 2016 | - | 30 |
| EVERSLEY PRIMARY SCHOOL Chaseville Park Road, London, N21 1PD (020) 8360 5159 www.eversley.enfield.sch.uk email: office@eversley.enfield.sch.uk | Community 4 – 11 | Ms Samantha Williams | 308 2085 | - | 90 |
| FIRS FARM PRIMARY SCHOOL Rayleigh Road, London, N13 5QP (020) 8807 4292 www.firsfarm.enfield.sch.uk email: office@firsfarm.enfield.sch.uk | Community 4 – 11 | Mrs Nuala Husband | 308 2028 | - | 90 |

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|--|---------------------------|----------------------|---------------|---|---------------------------------|
| FLEECEFIELD PRIMARY SCHOOL Brettenham Road, London, N18 2ES (020) 8807 7899 www.fleecefield.enfield.sch.uk email: office@fleecefield.enfield.sch.uk | Academy 3 – 11 | Antoinette Goldwater | 308 2029 | Nursery Class School has a priority zone | 60 |
| FORTY HILL CE PRIMARY SCHOOL Forty Hill, Enfield, EN2 9EY (020) 8363 0760 www.fortyhill.com email: office@fortyhill.enfield.sch.uk | Voluntary Aided 3 – 11 | Mr Josh Newham | 308 3304 | Nursery Class A supplementary information form will need to be completed for this school | 30 |
| FREEZYWATER ST. GEORGE'S CE VA PRIMARY SCHOOL Hertford Road, Enfield, EN3 6NR (01992) 764737 www.freezywaterstgeorges.org.uk email: office@freezywaterstgeorges.org.uk | Voluntary Aided 4 – 11 | Mrs Michelle Sheehan | 308 3309 | A supplementary information form may need to be completed for this school | 30 |
| GALLIARD PRIMARY SCHOOL Galliard Road, London, N9 7PE (020) 8804 1818 www.galliardprimarieschool.co.uk email: kim.berman@galliard.enfield.sch.uk | Academy 2 – 11 | Mrs Christine Dodd | 308 2030 | Nursery Class | 90 |
| GARFIELD PRIMARY SCHOOL Upper Park Road, London, N11 1BH (020) 8368 4500 www.garfield.enfield.sch.uk email: office@garfield.enfield.sch.uk | Community 3 – 11 | Ms Karen Khwaja | 308 2032 | Nursery Class | 90 |
| GEORGE SPICER PRIMARY SCHOOL Southbury Road, Enfield EN1 1YF Kimberley Gardens (KS1) - 020 8367 5384 Sketty Road (KS2) - 020 8363 1406 www.georgespicer.enfield.sch.uk email: office@georgespicer.enfield.sch.uk | Community 4 – 11 | Mr Spong | 308 2033 | - | 120 |
| GRANGE PARK PRIMARY SCHOOL Worlds End Lane, London, N21 1PP (020) 8360 1001 www.grangeparkprimaryelt.org email: office@grangeparkprimaryelt.org | Academy 3 – 11 | Tijen Hassan | 308 2076 | Nursery Class | 120 |
| HADLEY WOOD SCHOOL Courtleigh Avenue, Hadley Wood, EN4 OHT (020) 8440 4359 www.hadleywood.enfield.sch.uk email: office@hadleywood.enfield.sch.uk | Community 4 – 11 | Fran Worby | 308 2036 | - | 30 |
| HAZELBURY PRIMARY SCHOOL Haselbury Road, London, N9 9TT (020) 8807 3140 www.hazelbury-primary-school.co.uk email: office@hazelburyprimaryelt.org | Academy 2 – 11 | Mrs Laura Pearce | 308 2038 | Nursery Class | 150 |
| HAZELWOOD INFANT SCHOOL Hazelwood Lane, London, N13 5HE (020) 8886 3216 www.hazelwoodschoools.org.uk email: office@hazelwood.enfield.sch.uk | Community 3 – 7 | Mrs Tracy Kilkenny | 308 2040 | Nursery Class | 90 |
| HAZELWOOD JUNIOR SCHOOL Hazelwood Lane, London, N13 5HE (020) 8886 3216 www.hazelwoodschoools.org.uk email: office@hazelwood.enfield.sch.uk | Community 8 – 11 | Mrs Tracy Kilkenny | 308 2039 | - | 90 |

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| HIGHFIELD PRIMARY SCHOOL Highfield Road, London, N21 3HE (020) 8360 2149 www.highfieldprimary.co.uk email: office@highfield-pri.enfield.sch.uk | Community 3 – 11 | Mr David Wilson | 308 2092 | Nursery Class | 90 |
| HONILANDS PRIMARY SCHOOL Lovell Road, Enfield, EN1 4RE (01992) 701012 www.honilands.co.uk email: office@honilands.enfield.sch.uk | Community 2 – 11 | Mrs Nuala McNeely | 308 2042 | Nursery Class | 90 |
| HOUNDSFIELD PRIMARY SCHOOL Ripon Road, London, N9 7RE (020) 8805 3406 www.houndsfield.school email: office@houndsfield.enfield.sch.uk | Academy 2 – 11 | Mrs Catherine Lane | 308 2071 | Nursery Class | 90 |
| KEYS MEADOW PRIMARY SCHOOL 84 Tysoe Avenue, Enfield, EN3 6FB (020) 8350 8200 www.keysmeadowprimaryschool.co.uk email: office@keysmeadow.enfield.sch.uk | Academy 3 – 11 | Mrs Mandy Lawrence | 308 2093 | Nursery Class | 60 |
| KINGFISHER HALL ACADEMY 40 The Ride, Enfield, EN3 7GB (020) 8344 9890 www.kingfisherhallacademy.org.uk email: kingfisher@chat-edu.org.uk | Academy 3 – 11 | Mr Matthew Clifford | 308 2013 | Nursery Class | 60 |
| LATYMER ALL SAINTS PRIMARY SCHOOL 41 Hydethorpe Avenue, London, N9 9RS (020) 8807 2679 www.latymerallsaints.enfield.sch.uk email: office@latymerallsaints.enfield.sch.uk | Voluntary 2 – 11 | Mrs Katy Brennan | 308 3505 | Nursery Class A supplementary information form will need to be completed for this school | 90 |
| LAVENDER PRIMARY SCHOOL Lavender Road, Enfield, EN2 0SX (020) 8363 1058 www.lavenderprimary.org email: office@lavender.enfield.sch.uk | Academy 2 – 11 | Jodie Corbett | 308 2075 | Nursery Class School has a priority zone | 60 |
| MERIDIAN ANGEL PRIMARY SCHOOL Albany Road, London, N18 2DX (020) 3773 3895 www.meridianangel.org.uk email: office@meridianangel.com | Academy 4 – 11 | Mrs Cheryl Milner & Miss Carol Sandercombe | 308 2017 | - | 30 |
| MERRYHILLS PRIMARY SCHOOL Bincote Road, Enfield, EN2 7RE (020) 8363 1403 www.merryhills.net email: office@merryhills.enfield.sch.uk | Community 4 – 11 | Mr Richard Hudson | 308 2048 | - | 90 |
| OAKTHORPE PRIMARY SCHOOL Tile Kiln Lane, London, N13 6BY (020) 8807 4689 www.oakthorpe.enfield.sch.uk email: office@oakthorpe.enfield.sch.uk | Community 4 – 11 | Mrs Judith Garrad | 308 2090 | - | 78 |
| OASIS ACADEMY HADLEY 143 South Street, Ponders End, Enfield, EN3 4PX (020) 8804 6946 www.oasisacademyhadley.org email: admissions@oasishadley.org | Academy 2 – 18 All Through | Zoe Thompson Principal | 308 6906 | Nursery Class | 60 |

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|---|----------------------------------|------------------|---------------|---|---------------------------------|
| ONE DEGREE ACADEMY Queensway, Enfield EN3 4SA 020 3150 1144 www.onedegreeacademy.org email: info@onedegreeacademy.org | Academy 4 – 18 All Through | Aidan Sadgrove | 308 4002 | One Degree Academy is currently located in Ponders End. We will be moving to our permanent site at Chase Farm hospital in September 2021. | 30 |
| OUR LADY OF LOURDES CATHOLIC PRIMARY SCHOOL The Limes Avenue, London, N11 1RD (020) 8361 0767 www.ololschool.enfield.sch.uk email: office@ololschool.enfield.sch.uk | Voluntary Aided 4 – 11 | Mrs Gillian Hood | 308 3504 | A supplementary information form may need to be completed for this school | 30 |
| PRINCE OF WALES PRIMARY SCHOOL Salisbury Road, Enfield, EN3 6HG (01992) 762840 www.princeofwales.enfield.sch.uk email: office@princeofwales.enfield.sch.uk | Community 3 – 11 | Mr Jan Bless | 308 2053 | Nursery Class | 90 |
| RAGLAN INFANT SCHOOL Wellington Road, Enfield, EN1 2NS (020) 8360 5121 www.raglanschools.org email: office@raglanschools.org | Community 3 – 7 | Mr Martin Kelsey | 308 2056 | Nursery Class | 120 |
| RAGLAN JUNIOR SCHOOL Wellington Road, Enfield, EN1 2NS (020) 8360 5121 www.raglanschools.org email: office@raglanschools.org | Community 8 – 11 | Mr Martin Kelsey | 308 2055 | - | 120 |
| RAYNHAM PRIMARY SCHOOL Raynham Avenue, London, N18 2JQ (020) 8807 4726 or (020) 8807 4273 www.raynhamprimaryschool.co.uk email: office@raynham.enfield.sch.uk | Academy 2 – 11 | Mrs A Trott | 308 2083 | Nursery Class School has a priority zone | 90 |
| ST. ANDREW'S CE PRIMARY SCHOOL 116 Churchbury Lane, Enfield, EN1 3UL (020) 8363 5003 www.st-andrewsenf.co.uk email: admin@st-andrews-enfield.enfield.sch.uk | Voluntary Aided 3 – 11 | Miss Cath Mann | 308 3307 | Nursery Class A supplementary information form may need to be completed for this school | 60 |
| ST. ANDREW'S SOUTHGATE PRIMARY SCHOOL (CE) 297 Chase Road, Southgate, London, N14 6JA (020) 8886 3379 www.st-andrews-southgate.enfield.sch.uk email: admin@st-andrews-southgate.enfield.sch.uk | Voluntary Aided 4 – 11 | Mr Neil Mason | 308 3308 | A supplementary information form may need to be completed for this school | 30 |
| ST. EDMUND'S CATHOLIC PRIMARY SCHOOL Hertford Road, London, N9 7HJ (020) 8807 2664 www.st-edmunds.enfield.sch.uk email: school@st-edmunds.enfield.sch.uk | Voluntary Aided 4 – 11 | Mrs M Hanley | 308 3501 | A supplementary information form may need to be completed for this school | 60 |
| ST. GEORGE'S CATHOLIC PRIMARY SCHOOL Gordon Road, Enfield, EN2 0QA (020) 8363 3729 www.st-georges.enfield.sch.uk email: office@st-georges.enfield.sch.uk | Voluntary Aided 4 – 11 | Mr P. O'Rourke | 308 3502 | A supplementary information form may need to be completed for this school | 90 |
| ST. JAMES' CE PRIMARY SCHOOL Frederick Crescent, Enfield, EN3 7HH (020) 8804 1987 www.stjamesenfield.org.uk email: admissions@st-james.enfield.sch.uk | Voluntary Aided 4 – 11 | Joanna Dimmock | 308 3311 | A supplementary information form may need to be completed for this school | 30 |

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|---|---------------------------|--|---------------|---|---------------------------------|
| ST. JOHN & ST. JAMES CE PRIMARY SCHOOL Grove Street, London, N18 2TL (020) 8807 2578 www.stjohnandjames.enfield.sch.uk email: office@stjohnandjames.enfield.sch.uk | Voluntary Aided 3 – 11 | Mrs P Cuncarr | 308 3310 | Nursery Class A supplementary information form will need to be completed for this school | 60 |
| ST. JOHN'S CE PRIMARY SCHOOL Theobalds Park Road, Enfield, EN2 9BD (020) 8363 4709 www.stjohnsprimariesch.org.uk email: office@stjohnsprimariesch.org.uk | Voluntary Aided 3 – 11 | Mrs Susan Notley | 308 3303 | Nursery Class A supplementary information form will need to be completed for this school | 15 |
| ST. MARY'S CATHOLIC PRIMARY SCHOOL Durants Road, Enfield, EN3 7DE (020) 8804 2396 www.stmarysenfield.co.uk email: office@stmarys.enfield.sch.uk | Voluntary Aided 3 – 11 | Miss M Creed | 308 3500 | Nursery Class A supplementary information form will need to be completed for this school | 60 |
| ST. MATTHEW'S C of E PRIMARY SCHOOL South Street, Enfield, EN3 4LA (020) 8804 1666 www.stmatthews-enfield.co.uk email: smichael9.308@lgflmail.org | Voluntary Aided 4 – 11 | Miss L Whitaker | 308 5200 | A supplementary information form will need to be completed for this school | 30 |
| ST. MICHAEL AT BOWES CE JUNIOR SCHOOL Tottenham Road, London, N13 6JB (020) 8888 6100 www.smab.enfield.sch.uk email: office@smab.enfield.sch.uk | Voluntary Aided 8 – 11 | Mrs Maria Jay | 308 3302 | A supplementary information form will need to be completed for this school | 90 |
| ST. MICHAEL'S CE PRIMARY SCHOOL Brigadier Hill, Enfield, EN2 0NB (020) 8363 2724 www.st-michaels.enfield.sch.uk email: admin@st-michaels.enfield.sch.uk | Voluntary Aided 3 – 11 | Miss Jan Matthews | 308 3312 | Nursery Class A supplementary information form will need to be completed for this school | 60 |
| ST. MONICA'S CATHOLIC PRIMARY SCHOOL Cannon Road, London, N14 7HE (020) 8886 4647 www.st-monicas.enfield.sch.uk email: office@st-monicas.enfield.sch.uk | Voluntary Aided 4 – 11 | Mrs Kate Baptiste | 308 3503 | A supplementary information form may need to be completed for this school | 60 |
| ST. PAUL'S CE PRIMARY SCHOOL Ringwood Way, London N21 2RA (020) 8360 3137 www.st-pauls.enfield.sch.uk email: office@st-pauls.enfield.sch.uk | Voluntary Aided 4 – 11 | Bruce Russell, Headteacher, BEd (Hons) NPQH MED | 308 3313 | A supplementary information form may need to be completed for this school | 60 |
| SOUTHBURY PRIMARY SCHOOL Swansea Road, Enfield, EN3 4JG (020) 8804 1710 www.southbury.enfield.sch.uk email: office@southbury.enfield.sch.uk | Community 3 – 11 | David Bryant | 308 2074 | Nursery Class | 60 |
| STARKS FIELD PRIMARY SCHOOL 167 Church Street, London, N9 9SJ (020) 8887 6060 www.starksfield.enfield.sch.uk email: office2@starksfield.enfield.sch.uk | Community 3 – 11 | Ms M Davies Oliveck | 308 2094 | Nursery Class | 60 |
| SUFFOLKS PRIMARY SCHOOL Brick Lane, Enfield, EN1 3PU (020) 8804 1534 www.suffolks.enfield.sch.uk email: office@suffolks.enfield.sch.uk | Community 3 – 11 | Andrea Cassius | 308 2061 | Nursery Class | 60 |

Primary Schools in the London Borough of Enfield

| SCHOOL NAME, ADDRESS AND TELEPHONE NUMBER | STATUS AND AGE RANGE | HEADTEACHER | SCHOOL NUMBER | ADDITIONAL INFORMATION | ADMISSION NUMBER SEPTEMBER 2020 |
|--|----------------------|---|---------------|---|---------------------------------|
| TOTTENHALL INFANT SCHOOL Tottenham Road, London, N13 6HX (020) 8829 1100 www.tottenham.enfield.sch.uk email: office@tottenham.enfield.sch.uk | Community 3 – 7 | Mrs Sian Mainwaring | 308 2062 | Nursery Class | 90 |
| WALKER PRIMARY SCHOOL Waterfall Road, London, N14 7EG (020) 8886 3904 www.walker.enfield.sch.uk email: office@walker.enfield.sch.uk | Academy 4 – 11 | Ms Frances Warhurst | 308 2063 | - | 60 |
| WEST GROVE PRIMARY SCHOOL 218a Chase Road, London, N14 4LR (020) 8351 9200 www.westgrove.enfield.sch.uk email: office@westgrove.enfield.sch.uk | Community 3 – 11 | Miss Angela Campbell | 308 2089 | Nursery Class | 60 |
| WILBURY PRIMARY SCHOOL Wilbury Way, London, N18 1DE (020) 8807 5335 www.wilburyprimaryschool.org.uk email: office@wilbury.enfield.sch.uk | Academy 2 – 11 | Mrs L Wise | 308 2073 | Nursery Class | 120 |
| WOLFSON HILLEL PRIMARY SCHOOL 154 Chase Road, London, N14 4LG (020) 8882 6487 www.wolfsonhillel.enfield.sch.uk email: schooloffice@wolfsonhillel.enfield.sch.uk | Academy 3 – 11 | Alex Kingston | 308 3506 | Nursery Class A supplementary information form may need to be completed for this school. Please check closing date for this form | 60 |
| WOODPECKER HALL PRIMARY ACADEMY 51 Nightingale Road, London, N9 8BF (020) 8443 0708 www.woodpeckerhallacademy.org.uk email: woodpecker@chat-edu.org.uk | Academy 4 – 11 | Ms Sharon Parsons | 308 2000 | Nursery Class | 60 |
| WORCESTERS PRIMARY SCHOOL Goat Lane, Enfield, EN1 4UF (020) 8363 7860 www.worcesters.enfield.sch.uk email: office@worcesters.enfield.sch.uk | Academy 3 – 11 | Mrs K Jaeggi - Executive Headteacher Mrs F Ward - Head of School | 308 2080 | Nursery Class | 90 |

Primary Education in Enfield



WHEN CAN MY CHILD START SCHOOL?

Children begin school during the academic year in which they become five. The academic year begins in September. The place may be part-time to start with or full time depending on the arrangements made by the individual school concerned.

Some parents ask if their children can either start in reception part time or later than other children. This is called deferring admissions. If you are thinking about this for your child, you will still need to make an application in the normal way. When you have received an offer of a place, you will need to make contact with the school to let them know that you are considering this for your child. It would be helpful to discuss this with them before you make your final decision. A child must be attending school on a full time basis when they reach statutory school age, that is, at the start of the school term after the child turns five.

In some cases, parents/carers of summer born children (children born between 1st April and 31 August) may request that their child's admission be delayed until the beginning of the next academic year – a younger year group. If you are thinking about this for your child, you will still need to make an application in the normal way. Further information is available on page 85 and on Enfield's website.



APPLYING FOR A SCHOOL PLACE

The table below lets you know when your child can start in either a reception class or nursery class:

| CHILDREN BORN BETWEEN | START NURSERY | START RECEPTION |
|-----------------------------|----------------|-----------------|
| 1 Sept 2015 and 31 Aug 2016 | - | September 2020 |
| 1 Sept 2016 and 31 Aug 2017 | September 2020 | September 2021 |
| 1 Sept 2017 and 31 Aug 2018 | September 2021 | September 2022 |

Applying for places



HOW DO I DECIDE WHICH SCHOOL/S TO APPLY FOR?

| | |
|--|--|
| Visit the schools | Contact the schools directly to arrange a visit. Details about some of the schools visiting arrangements are on pages 13-15 |
| Look at the schools' websites for more information | Ofsted reports for all schools are available at www.ofsted.gov.uk |
| Check how many places are available – this is called the school's published admission number (PAN) | The PANs for all Enfield schools are listed on pages 4-10 |
| How likely is your child to be offered a place? | Read the admissions criteria for the schools you are interested in. Look at what happened last year especially if distance to school is used to prioritise applications. Check your home to school distance. |
| Consider your child's journey to the schools you are interested in | |
| In most cases, no additional priority for admission is given to children who are attending the school's nursery. | Check the admissions criteria. |



Arrangements for visiting schools

| NAME OF SCHOOL | ARRANGEMENTS |
|-------------------------|---|
| Alma | Visits to our school can be arranged by contacting the school office. We look forward to meeting you and answering any questions you may have. |
| ARK John Keats | Thursday 7th November – 6pm Wednesday 6th November – 9am Thursday 21st November – 9am |
| Bowes – Bowes Road Site | The school offer a number of new parent tours in the new academic year. The dates for the tour will be published on the school website. |
| Bowes – Wilmer Way Site | The school offer a number of new parent tours in the new academic year. The dates for the tour will be published on the school website. |
| Brimsdawn | Thursday 12th, 19th and 26th September 2019 – Times from 10am to 11am. Thursday 3rd October 2019 – Time from 10am to 11am. Brimsdown Primary School will be happy to provide alternative dates and times if the above are not suitable for you. |
| Bush Hill Park | Our School will hold open days/evenings where parents can visit the school by appointment only. You can contact us directly to ask when they are or alternatively check our website from September 2019. |
| Capel Manor | Parents are welcome to attend tours on the following dates Thursday 3rd October 2019 at 9:30am Wednesday 6th November 2019 at 9:30am Wednesday 4th December 2019 at 9:30am Wednesday 8th January 2020 at 9:30am |
| Carterhatch Infants | Reception – 5th November & 3rd December Nursery – 19th November & 10th December all at 10am |
| Carterhatch Juniors | Presentation and tour of school on Thursday 14 November at 9.05am. |
| Chase Side | 29th October 2019 – Adults Only 6th November 2019 – Adults Only 22nd November 2019 – Children Allowed 28th November 2019 – Children Allowed 4th December 2019 – Adult Only 9th January 2020 – Adult Only |

| NAME OF SCHOOL | ARRANGEMENTS |
|-------------------------|--|
| Chesterfield | Open Mornings 9-11am on 9th October 2019, 13th November 2019 and 5th December 2019 |
| Churchfield | If you wish to visit/tour the school please phone the school office who will arrange this. |
| Cuckoo Hall | We host a number of open days throughout the Autumn and Spring term where you will have the opportunity to meet the Headteacher, senior team and tour the school. For further information on dates please contact the school office. |
| De Bohun | Tuesday morning 9:30am throughout October and November. |
| Delta | Please call the school to arrange a visit. |
| Eastfield | Tours of the School will take place during November, December and early January. Please contact the School Office to book a place. |
| Enfield Heights Academy | We host a number of open days throughout the Autumn and Spring term where you will have the opportunity to meet the Headteacher, senior team and tour the school. For further information on dates please contact the school office. |
| Eversley | Parents are welcome to visit the school on Tuesdays at 9.15am, during term time only. Please contact the school office to make an appointment. |
| Firs Farm | We will be running open sessions between October and January. Please contact the school on 020 8807 4292 in October to book an appointment |
| Fleecefield | Please contact school for an appointment. |
| Forty Hill | We encourage all parents interested in a place to visit the school for a tour and background information. Visits are held fortnightly from September to December. Please contact the office to book an appointment Tel: 0208 363 0760. |
| Freezywater St George's | Open morning, Tuesday 8th October 2019 from 9:30am to 10:30am Open morning, Thursday 7th November 2019 from 9:30am to 10:30am |

Arrangements for visiting schools

| NAME OF SCHOOL | ARRANGEMENTS |
|----------------|--|
| Galliard | School visit dates for Nursery and Reception: Thursday 10th October – 9:30am and 2pm Wednesday 13th November - 9:30am and 2pm Friday 6th December – 9:30am and 2pm |
| Garfield | Visit dates will be available from the school from October 2019. Please call or email the school office to arrange a visit. |
| George Spicer | Tour Dates: Tuesday 24 September 2019, Thursday 17 October 2019, Friday 1 November 2019, Wednesday 4 December 2019 at 9.30am Please call 020 8367 5384 or 020 8363 1406 to book your place. |
| Grange Park | We warmly welcome parents to visit our school to find out more about us. School tours take place every Thursday during the autumn term. Please ring the school office on 020 8360 1001 to arrange a visit. |
| Hadley Wood | We encourage all parents who are interested in our school for their child to visit us. School tours take place from October to early January. Please contact the school office on 020 844 04359 to book a place on a tour. |
| Hazelbury | Visits to the school are warmly welcome and provide an opportunity to see where your child will learn and for you to meet with school staff. Please phone the school office and we will arrange a convenient appointment for you. The school will also have an open day on Thursday 26th September, please inform the school office if you wish to attend. |
| Hazelwood | The schools will be holding tours on various dates between October and January. The school office will be pleased to advise you of these dates and book you a place on one of the tours. |
| Highfield | Please Call to book a visit for one of the following dates/times: Tuesday 19th November at 9.30am or 2.00pm. Friday 22nd November at 9.30am or 2.00pm. |
| Honilands | Contact the school directly to arrange a visit on 01992 701012. |

| NAME OF SCHOOL | ARRANGEMENTS |
|----------------------|--|
| Houndsfield | To arrange a visit please contact the school office either by email or telephone. |
| Keys Meadow | Please contact the school office to arrange a tour of the school. |
| Kingfisher Hall | We host a number of open days throughout the Autumn and Spring term where you will have the opportunity to meet the Headteacher, senior team and tour the school. For further information on dates please contact the school office. |
| Latymer All Saints | Please call the school to arrange an appointment to come and view the school. |
| Lavender | We welcome visits from prospective parents and have regular tours during term time. Please contact the school office to make an appointment. |
| Meridian Angel | School visits are warmly welcomed, please contact the school office on 02037733895 to arrange a mutually convenient meeting. |
| Merryhills | School tours run from late September to January. Please contact the school directly for details. |
| Oakthorpe | Our open afternoon is Wednesday 20th November 2019 1.30pm-3.00pm. Parents are also welcome to visit the school on selected Wednesday mornings. Please contact the school office to arrange this. |
| Oasis Academy Hadley | Open Mornings 24th September 8:45 – 10:30am 2nd October – 8:45 – 10:30am 10th October – 8:45 – 10:30am |
| One Degree | We encourage parents to come and visit One Degree Academy and see why we were graded 'outstanding' in all areas by Ofsted in 2019. We hold open mornings for parents to see the school in action and meet the Principal. Please contact info@onedegreeacademy.org or call 0203 150 1144 to arrange your visit. We look forward to meeting you and showing you how we're starting to climb the mountain to university, one step at a time. |

Arrangements for visiting schools

| NAME OF SCHOOL | ARRANGEMENTS |
|-----------------------|---|
| Our Lady of Lourdes | Open morning for prospective parents: 9.15am on Friday 8th November and 9.15 am on Friday 22nd November. Please contact the School Office on 020 8361 0767 to confirm attendance. |
| Prince of Wales | If you would like to come and have a look at our Early Years Foundation Stage please come and visit us on Friday 4th October. We will be having two sessions this year. One at 9.30am and one at 1.30pm. Please call the office on 01992762840 if you would like to put your name on our list to come and visit us. |
| Raglan | The school organises a number of tours which take place between October and December. You can book a tour online via the school website. |
| Raynham | We encourage parents to visit. |
| Southbury | Please contact the school office to arrange. |
| St Andrew's Enfield | Tuesday 5th November at 1.30pm for Reception places Thursday 14th November at 9.30am for Reception places Tuesday 19th November at 9.30am for Nursery places |
| St Andrew's Southgate | Please visit the admissions page on the school website for details regarding school tours and stay and play sessions for September 2020 admission. |
| St Edmund's | Please contact the school office to arrange a visit. We welcome applications from children of all faiths and none. |
| St George's | Please contact the school office to arrange a tour. |
| St James' | Tours of the school start at 10am on the following dates: 5th, 7th, 12th, 14th, 19th, 21st, 26th and 28th November 2019 |
| St John's | Prospective parents are welcome to visit on Wednesday 16 October and Tuesday 12 November. Please telephone the school office on 020 8363 4709 to arrange an appointment. |
| St Matthew's | Please call the school office on 020 8804 1666 to arrange an appointment. Viewings usually take place on Thursday mornings at 10am. |

| NAME OF SCHOOL | ARRANGEMENTS |
|------------------|---|
| St Michael's | Please phone the school office to book a visit (020 8363 2724) on one of the following dates: Thursday, 31st October 2019 at 10:00am Monday, 4th November 2019 at 10:30m Wednesday, 6th November 2019 at 1:45pm Wednesday, 8th January 2019 at 1.45pm |
| St Monica's | Open afternoons as follows: Friday Monday 4 November 2019, 29 November 2019 and Friday 10th January 2020 all 1.30pm-3pm. Please contact the school office to make an appointment to attend an open afternoon 020 8886 4647. |
| St Paul's | Please refer to the school's website for details of open mornings. |
| Starks Field | Wednesday, 6th November, 2019 at 9.30am Friday, 29th November, 2019 at 2pm |
| Suffolks | Arrangements to visit should be made via the Admissions Officer. |
| Tottenham Infant | Parents are able to visit on Wednesday mornings. Please phone the school office to make an appointment. |
| Walker | Tuesday ams and Thursday pms from October 8th – closing date of applications. |
| West Grove | School visits take place every Tuesday at 9.30am from October. Parents can book an appointment by calling the school office. |
| Wilbury | Tues 8 Oct 2019 – 9-11.30am Tues 12 Nov 2019 – 1.30-3pm Thurs 9 Jan 2020 – 9-11.30am Visits are welcome at any time. Please call to arrange. |
| Woodpecker Hall | We host a number of open days throughout the Autumn and Spring term where you will have the opportunity to meet the Headteacher, senior team and a tour the school. For further information on dates please contact the school office or check the website. |
| Worcesters | Mon 30th Sept at 2.00pm Tues 5th Nov at 9.30am Thurs 28th Nov at 2.00pm Tues 7th Jan at 2.00pm |

Applying for places

continued



COMPLETING YOUR APPLICATION

You have until 15 January 2020 to apply at www.eadmissions.org.uk.

IMPORTANT

If your child already attends a nursery class you must still apply for a reception place in the same way as other applicants. There is not an automatic right of transfer from the nursery class to the reception class in the same school.

Remember:

- Apply for up to six schools on your application. This will maximise the possibility of your child being offered a school you would like them to go to. The schools can be in Enfield or elsewhere.
- Make sure you list the schools in your true order of preference.
- Check if any of the schools you are applying for require a SIF (Supplementary Information Form) to be completed. The list of schools on pages 4 to 10 shows which Enfield schools require a SIF.

HOW TO MAKE YOUR APPLICATION

- You need an email address to make an application. If you don't already have one links are provided from the eadmissions website for you to register for a free email address.
 - If this is the first time you are using the eadmissions website you have to register before making your application. Do this before the deadline in case there are any problems.
 - Once you have registered you will be sent an email to verify your email address.
 - You will set your own password – please make a note of this. You will need it to see the outcome of your application in April.
 - The eadmissions system will take you through the application step by step but the application process is summarised here:
1. Check your details are correct, particularly your address.
 2. Add the details of the child you are making the application for.
 - Make sure your child's name is their legal name and spelt correctly.
 - Ensure your child's date of birth is input correctly.



3. If you have twins or triplets you must make a separate application for each child.
4. Add the school you want to apply for in the order you prefer. You can apply for up to six schools.
5. Make sure you have included the details of any children (siblings) who are already attending a school. If you don't tell us you may lose out on the sibling connection.
6. Each time you fill in the information on a page make sure you select the 'Save and continue' button or the details will not be registered.
7. Once you have completed your application select the submit button.
8. If you need to attach any information to support your child application such as their birth certificate, proof of address or medical information this can be scanned or photographed and attached to the application.
9. You will receive an email confirming the details of your online application. This will include your child's application reference number which will be similar to this: 308-2020-09-E-012345.
10. Check this email carefully to make sure the information is as you expect it to be.
11. If you do not receive a confirmation email your application has not been submitted. Login and select the 'submit application' button again. You could also check your spam folder on your email.
 - It is your responsibility to check that your application is completed fully, all the details are correct for both you and your child and you have read and understood this booklet.

Applying for places

continued



YOUR CHILD'S ADDRESS

The address used in the application must be the child's ordinary place of residence, that is, the address where there is a settled intention by those with parental responsibility to live for the foreseeable future. You must not use a business address, child-minder's or other relatives' address or any address other than the child's ordinary place of residence.

The council does not accept short term accommodation addresses which appear to have been obtained to achieve proximity and therefore priority for admission to a school. In these cases, the council may require supplementary evidence to support that child's ordinary residence at the address stated.

The majority of applicants will not have to provide documentary evidence of your address. Please include your council tax reference number in your online application. We will then be able to cross reference your details with other internal council databases. If we are unable to verify your address, for example, if you are not registered to pay council tax, you will need to provide two documents to confirm your address such as a utility bill which is less than three months old or a tenancy agreement.

For evidence of your address you should provide two of the following:

- Recent Council Tax Bill
- Utility bill less than 3 months old
- Driving licence/insurance documents
- Benefit letter i.e. tax credits/housing benefit
- If you are not liable for Council Tax or Utility bills you will need to provide official evidence that you are resident at the address given.

If a parent or adult with parental responsibility is found to have knowingly given false information to improve their chances of obtaining a place at a particular school, any offer made on this basis will be withdrawn. This could happen even if a child has started at the school. If a parent is found to have knowingly given false information to obtain a school place, the actions will be investigated with a view to civil or criminal proceedings being taken against them under the Fraud Act 2006 or any other relevant enactment.

CHANGE OF ADDRESS

If, after submitting your application, you move before September 2020 you must notify the Admissions Service of your new address. We will require proof of change of address from you.

Note: changes of address can only be accepted once they have taken place. Notice of planned future arrangements is not acceptable. Where there has been a change of address you will need to provide proof to the Admissions Service of the following:

Where you have sold one property and purchased another we will need:

- Confirmation that your property has been sold
- Confirmation of completion on the property purchased

Plus one of the following:

- Registration of council tax on the property purchased
- A utility bill for the property purchased
- If you are not liable for council tax or utilities you will need to supply official evidence that you are resident at that address, for example, driving licence or child's medical card.

Where you are moving between properties that you own you will need to supply proof of council tax for your residence and documentation detailing the use of the other property for consideration by the admissions service.

Where this information cannot be provided, the local authority will be unable to accept the new address and, for the purposes of your reception application and will continue to use the original address provided. Where there is a change of address, the change must have taken place before the end of January 2020 and the appropriate proofs provided to the Admissions Service in order for the change to be considered in relation to the initial allocations.

SHARED CARE

When parents live separately the application must be based on the address at which the child usually lives and from which he or she attends nursery or pre-school. When parents live separately but the child lives equally with both parents at different addresses, the child's home address will be taken to be the address of the main parent/carer eligible to receive child benefit and child tax credit. If you are not eligible for these benefits please supply a legal document to confirm your arrangements.

In all relevant cases the allocation of a place at an Enfield school will be based on the address at which a child is living at the time of allocation. If a family moves before the allocation and if the new address falls outside the furthest distance it has been possible to offer a place, the place will be withdrawn.

PLEASE NOTE

Correspondence from the authority will be addressed to the parents at the address of the child. If parents are separated or divorced, the authority will assume that any application for admission to a school is the result of agreement between both parents. A parent making an application is therefore requested to consult with and obtain the agreement of the other parent before submitting the application for a school place.

LOOKED AFTER CHILDREN AND PREVIOUSLY LOOKED AFTER CHILDREN

Children in public care (children looked after) and those who ceased to be children looked after because they were adopted or because they became subject to a residence order, child arrangements order or a special guardianship order, receive priority for admission to a school.

If you are making an application for a child who would come under this criterion, it is important that you attach information from the relevant social Services Department to confirm the legal status of the child. Important, please see the Key Words section at the end of this booklet for clarification of which children can be considered under this criterion.

MEDICAL

Very few children are offered places under this criterion. In Enfield, medical priority is usually given to children who have an exceptional illness or disability, which means that one school is more appropriate than another for meeting the child's exceptional medical need. If you think that your child should be considered under the medical criterion you must at the time of making your application:

- Indicate which school you are asking your child to be considered for on medical grounds.
- Explain how the school concerned can meet your child's needs better than any other school.
- Supply a letter of support from a doctor with your application.

Further information is available on the website at www.enfield.gov.uk/admissions.

For community schools your request for your child to be given priority on medical grounds will then be considered by a panel of senior local authority staff. Further advice may be sought at the discretion of the Executive Director People or their representative.

Please note it is not usually possible to give a child priority on medical grounds after the allocations have been completed if medical information was not submitted at the time of application.

WHAT IF I MAKE MORE THAN ONE APPLICATION

Parents must only submit one application. If two or more applications are submitted we will process the latest dated application and any earlier ones will be disqualified.

SIBLINGS

If your child has a brother or sister already attending any of the schools you must tell us this in your application and give the relevant details. In Enfield a sibling is defined as a full brother or sister, a step/half brother or sister living at the same address, a child who is living as part of the family by reason of a court order or a child who has been placed with foster carers as a result of being looked after by a local authority. Priority under the sibling criterion will only be given to children who will have a sibling at the school at the time of admission.

CAN MY CHILD GO TO A SCHOOL IN ANOTHER LOCAL AUTHORITY?

Children living in Enfield can apply for schools in other areas. You must include any schools you are interested in on your Enfield application. Enfield will then submit an application to the relevant authority on your behalf.

Children who live outside Enfield can apply for a school within this area through their home authority.

CHANGE OF PREFERENCE

You can make changes to your application up until midnight on 15 January 2020. You access your application using your user name and password. Please remember to resubmit your application once you have made your changes.

Any changes of preference after the closing date of 15 January 2020 will not be considered until after the National Offer Day - 16 April 2020. The authority does, however reserve the right to accept a late change of preference where it considers there are exceptional reasons for the change to be considered.

CLOSING DATE

You must submit your application by the evening of 15 January 2020. All applications submitted by this date are 'on time' application and will be considered together.

LATE APPLICATIONS

It is important that you make an 'on time application'. If your application is late, consideration can only be given to this after 'on time' applicants have been allocated places. You can apply online as a late application up until the 20 July 2020. After this date you will have to complete a paper application which will be available to download from the borough website www.enfield.gov.uk/admissions.

How your application will be dealt with



Applications will be processed from 16 January 2020. Each school you list is considered at exactly the same time, whether the school is in Enfield or another Borough. Places also have to be offered at schools based on the schools own admissions criteria. It is not possible for any other factors to be taken into consideration by Governors or the local authority in the case of community schools.

STEP 1

The Admissions Service will let other local authorities know of any preferences you have made for schools in their areas. We will also let voluntary aided schools, academies and free schools in Enfield have information about your child if you have included any of these schools in your list of preferences. **It is important to remember that as well as including these schools on your application, you may also need to complete a supplementary information form to enable your child to be considered under the correct criterion.**

All of the schools you have asked for will then be considered against the school's oversubscription criteria (rules used to decide how to offer places). For community schools in Enfield, for example this would involve:

- Considering medical applications that have been made
- Checking that children are siblings living at the same address and that the older child is expected to still be at the school concerned in September 2020
- Measuring the distance from the home to the school applied for.

The full criteria for community schools are listed on page 24.

STEP 2

When all the applications have been considered, proposed admission lists are drawn up for all the schools. The Enfield Schools Admission Service will then begin to co-ordinate the offer of places. Your child will then be offered a place at whichever school is the highest ranked on your list for which they have qualified under the admission criteria. **Lower preference schools are withdrawn at this stage.**

STEP 3

If it is not possible to allocate a place at one of your preferred schools, your child will be allocated a place at a school with a vacancy. You are strongly advised to consider nominating a local school in your list of preferences, because you could be allocated a school some distance from your home if closer schools are oversubscribed.

SUMMARY OF APPLICATION PROCESS

Application received



Criteria applied to each preference



Places are offered up to the Admission Number at each school



Highest possible preference offered to each child

Offer of Places

Online applicants will be able to find out the result of their application after 7pm on the evening of 16 April. You will be asked to log onto your online account to let us know whether you intend to accept or reject any offer made by 30 April 2020.

Please note that you will only receive one offer of a school place regardless of the number of schools you have asked your child to be considered for. If you do not accept the place offered by 30 April 2020, the offer may be withdrawn.

If we cannot offer your child a place at one of your preferred schools we will let you know. However if there are vacancies at other schools and you are an Enfield resident, we will offer a place to your child at one of these, even if the school was not named as one of your preferences.

If you are offered a school place, even if it is at a school that you did not name as a preference, we would recommend you accept to ensure that your child has a school place for September 2020. Accepting an offer does not affect your waiting list positions for any other higher preference schools.

If you have not been offered a place at a school of your preference, or you would prefer your child to attend an alternative school, you will be given information about waiting lists and appeals procedures.

WAITING LISTS APRIL 2020 – JULY 2020

Unless otherwise stated, from 16 April 2020 until 19 July 2020 your child's name will automatically be included on the waiting list for any Enfield school that was ranked as a higher preference than the school allocated. Your child's position on the waiting list is determined by the oversubscription criteria, not by the length of time spent on the waiting list and consequently their position may go down as well as up as other children are added. For example, the arrival of a new applicant in the area living closer to the school can cause a child's name to move down the waiting list. You will receive information about waiting lists with the result of your application.

WAITING LISTS JULY 2020 – JULY 2021

If you wish your child's name to be retained on the waiting list for an Enfield school after the end of the summer term in July 2020, you will need to complete a Continuing Interest Form. Information will be available at www.enfield.gov.uk from 25 July 2020.

FRAUDULENT APPLICATIONS

It is really important that the admissions system is fair for everybody. Nobody should be allowed to cheat by using a friend or relative's address, a business address or by temporarily renting a property near to a popular school. Each year a small number of parents try to get a school place by providing false information, which could result in them taking a place that should have gone to another child.

The Admissions Service investigate all instances where a parent is thought to have provided false or misleading information in order to gain admission to a school.

The vast majority of parents adhere to the rules we have in place, but if you have information about a family who you think are providing false information for the purpose of school admissions, you can let the Admissions Service know by letter, email or telephone. The information provided to the Admissions Service is always treated confidentially.

Any school offer that is found to have been made on the basis of a fraudulent or intentionally misleading application and so denying a place to a child with a stronger claim, will be withdrawn.

WITHDRAWAL OF OFFERS

Places offered at oversubscribed schools may be withdrawn if:

- the offer was made in error
- the offer was made on the basis of information that cannot be corroborated to the satisfaction of the Admissions Service or later proves to be inaccurate. Offers may be withdrawn even after the child has started at a school
- the family has accepted more than one offer at the same time. If your child's place is withdrawn, you will have the right of appeal against this decision.

A sibling link will be withdrawn for any future siblings of any child who has started at a school and it was subsequently found that they have gained a place on the basis of a fraudulent application.



MEASUREMENT INFORMATION

All distances will be calculated by our admissions IT system using ADDRESS-BASE PREMIUM®. This provides a national grid co-ordinate and a unique reference for each postal address in Great Britain. The grid reference is provided to a resolution of 0.1 metre (10cm). The accuracy of each ADDRESS-BASE PREMIUM® is such that each point will fall within the addressed building.

In the case of a multi-occupancy building such as flats where there may only be one address point, priority will be given to the applicant whose door number is the lowest numerically or alphabetically. Where the Authority provides home to school distances for own admission authority schools the same system will be used.

DISCLAIMER

There are a number of websites that calculate distances to and from different addresses. The measurements on these websites can only serve as a guide and will provide approximate distances which are not used for admission purposes.

The London Borough of Enfield does not use these websites to calculate distances in relation to allocating school places.

| DATE | INFORMATION |
|--|--|
| Mid-September 2019 through to January 2020 | Parents are able to contact schools to find out the arrangements for visiting prior to making an application |
| 1 September 2019 | www.eadmissions.org.uk opens for applications |
| 15 January 2020 | Closing date for the submission of an application |
| 16 April 2020 | Online applicants are able to access the outcome of their application during the evening |
| 30 April 2020 | Deadline for parents and carers to accept the school places offered |
| 11 May 2020 | Waiting list positions available for community schools and many of the own admission authority schools |
| 22 May 2020 | Closing date for lodging appeals for community schools |
| 20 July 2020 | Closing date for late online applications |
| June 2020-July 2020 | Community school appeals heard by independent panels |

Admission to Reception Classes – September 2018 Allocations at Community Schools, Academies and Free Schools as at 16 April 2018

| SCHOOL | TOTAL ON TIME APPLICATIONS | ADMISSION NUMBER | STATEMENT | LOOKED AFTER | MEDICAL | SIBLINGS | EMPLOYED AT THE SCHOOL | PRIORITY ZONE | DISTANCE | FURTHEST DISTANCE (MILES) | NO. OF REFUSALS (ON TIME) |
|-----------------------|----------------------------|------------------|-----------|--------------|---------|----------|------------------------|---------------|----------|---------------------------|---------------------------|
| Ark John Keats | 324 | 90 | 0 | 0 | N/A | 43 | 1 | N/A | 46 | 0.395 | 86 |
| Bowes | 238 | 60 | 0 | 0 | 0 | 25 | 0 | N/A | 35 | 0.410 | 48 |
| Bowes Southgate Green | 148 | 30 | 0 | 0 | 0 | 17 | 0 | N/A | 13 | 0.535 | 29 |
| Brettenham | 210 | 60 | 0 | 0 | 0 | 30 | 0 | 12 | 18 | 0.416 | 19 |
| Carterhatch | 221 | 90 | 0 | 0 | 0 | 37 | 1 | N/A | 52 | 1.812 | 4 |
| Chase Side | 283 | 60 | 0 | 1 | 0 | 24 | 0 | 2 | 33 | 0.802 | 7 |
| Enfield Heights | 161 | 30 | 0 | 1 | 0 | 8 | 0 | N/A | 21 | 0.533 | 20 |
| Eversley | 538 | 90 | 0 | 0 | 0 | 33 | 2 | N/A | 55 | 0.370 | 101 |
| Firs Farm | 281 | 90 | 0 | 1 | 0 | 31 | 0 | N/A | 58 | 0.930 | 27 |
| Galliard | 205 | 90 | 1 | 0 | 0 | 35 | 0 | N/A | 54 | 1.061 | 8 |
| Hadley Wood | 154 | 30 | 0 | 1 | 0 | 15 | 0 | N/A | 14 | 1.068 | 40 |
| Hazelwood | 346 | 90 | 1 | 1 | 0 | 43 | 0 | N/A | 45 | 0.325 | 66 |
| Highfield | 444 | 90 | 0 | 1 | 0 | 43 | 0 | N/A | 46 | 0.464 | 100 |
| Kingfisher Hall | 166 | 60 | 0 | 0 | N/A | 23 | 0 | N/A | 37 | 0.624 | 22 |
| Lavender | 280 | 60 | 0 | 3 | 0 | 17 | 1 | 2 | 37 | 0.758 | 13 |
| Merryhills | 407 | 90 | 0 | 0 | 0 | 39 | 1 | N/A | 50 | 0.742 | 44 |
| Oakthorpe | 244 | 78 | 0 | 0 | 0 | 34 | 0 | N/A | 44 | 0.407 | 44 |
| Raglan | 270 | 120 | 0 | 0 | 0 | 44 | 1 | N/A | 75 | 0.653 | 18 |
| Raynham | 205 | 90 | 0 | 0 | 0 | 36 | 1 | 4 | 49 | 0.568 | 14 |
| Tottenham | 196 | 90 | 0 | 0 | 0 | 29 | 0 | N/A | 61 | 0.665 | 14 |
| Walker | 396 | 60 | 0 | 0 | 0 | 28 | 0 | N/A | 32 | 0.362 | 64 |

The local authority has met the demand for places from on time applicants at the following schools: Alma, Bowes Edmonton, Bush Hill Park, Capel Manor, Chesterfield, Churchfield, Cuckoo Hall Academy, De Bohun, Eastfield, Eldon, Fleecefield, Garfield, George Spicer, Grange Park, Hazelbury, Honilands, Houndsfield, Keys Meadow, Latymer All Saints, Meridian Angel, Oasis Academy Hadley, One Degree Academy, Prince of Wales, Southbury, St Edmund's Catholic, St James CE, St John and St James CE, St John's CE, St Mary's Catholic, St Matthew's CE, Starks Field, Suffolks, West Grove, Woodpecker Hall Academy and Worcesters.

Admission to Reception Classes – September 2019

Allocations at Community Schools, Academies and Free Schools as at 16 April 2019

| SCHOOL | TOTAL ON TIME APPLICATIONS | ADMISSION NUMBER | EDUCATIONAL HEALTH AND CARE PLAN | LOOKED AFTER | MEDICAL | SIBLINGS | EMPLOYED AT THE SCHOOL | PRIORITY ZONE | DISTANCE | FURTHEST DISTANCE (MILES) | NO. OF REFUSALS (ON TIME) |
|--------------------|----------------------------|------------------|----------------------------------|--------------|---------|----------|------------------------|---------------|----------|---------------------------|---------------------------|
| Ark John Keats | 302 | 90 | 0 | 1 | N/A | 46 | 2 | N/A | 41 | 0.297 | 75 |
| Bowes – Bowes Road | 236 | 60 | 0 | 0 | 0 | 18 | 2 | N/A | 40 | 0.418 | 32 |
| Brettenham | 190 | 60 | 0 | 1 | 0 | 26 | 0 | 10 | 23 | 0.211 | 17 |
| Carterhatch | 203 | 90 | 1 | 0 | 0 | 29 | 1 | N/A | 59 | 2.696 | 2 |
| Chase Side | 258 | 60 | 0 | 0 | 0 | 27 | 0 | 0 | 33 | 0.416 | 35 |
| Enfield Heights | 173 | 30 | 0 | 0 | 0 | 15 | 0 | N/A | 15 | 0.207 | 36 |
| Eversley | 477 | 90 | 1 | 0 | 0 | 37 | 0 | N/A | 52 | 0.408 | 79 |
| Firs Farm | 257 | 90 | 0 | 0 | 0 | 32 | 0 | N/A | 58 | 1.007 | 7 |
| Galliard | 227 | 90 | 1 | 2 | 0 | 32 | 1 | N/A | 54 | 0.953 | 10 |
| George Spicer | 331 | 120 | 0 | 1 | 0 | 42 | 0 | N/A | 77 | 0.589 | 37 |
| Hadley Wood | 152 | 30 | 0 | 0 | 0 | 7 | 0 | N/A | 23 | 1.266 | 27 |
| Hazelwood | 306 | 90 | 0 | 0 | 0 | 37 | 1 | N/A | 52 | 0.358 | 71 |
| Highfield | 422 | 90 | 2 | 0 | 0 | 38 | 1 | N/A | 49 | 0.423 | 90 |
| Kingfisher Hall | 168 | 60 | 1 | 1 | N/A | 26 | 1 | N/A | 31 | 0.548 | 26 |
| Lavender | 333 | 60 | 2 | 0 | 0 | 23 | 0 | 1 | 34 | 0.422 | 43 |
| Merryhills | 387 | 90 | 0 | 0 | 0 | 36 | 1 | N/A | 53 | 0.760 | 50 |
| Oakthorpe | 177 | 78 | 0 | 0 | 0 | 24 | 0 | N/A | 54 | 0.835 | 10 |
| Raglan | 306 | 120 | 3 | 1 | 0 | 49 | 1 | N/A | 66 | 0.642 | 26 |
| Walker | 367 | 60 | 3 | 1 | 2 | 21 | 1 | N/A | 32 | 0.368 | 70 |
| Worcesters | 209 | 90 | 0 | 0 | 0 | 36 | 2 | N/A | 52 | 0.855 | 18 |

It has been possible to meet the demand for places from on time applicants at the following schools: Alma, Bowes – Wilmer Way, Brimsdown, Bush Hill Park, Capel Manor, Chesterfield, Churchfield, Cuckoo Hall Academy, De Bohun, Delta, Eastfield, Edmonton County, Eldon, Fleecefield, Garfield, Grange Park, Hazelbury, Honilands, Houndsfield, Keys Meadow, Latymer all Saints, Meridian Angel, Oasis Academy Hadley, One Degree Academy, Our Lady of Lourdes Catholic, Prince of Wales, Raynham, Southbury, St Edmund's Catholic, St. James CE, St John and St. James CE, St John's CE, St Mary's Catholic, St Matthew's CE, Starks Field, Suffolks, Tottenhall, West Grove, Wilbury and Woodpecker Hall Academy.

Admission Arrangements in Enfield

ADMISSIONS CRITERIA

Different types of schools have different admissions criteria:

- Community schools in Enfield have the same admissions criteria. The criteria is listed on this page;
- Voluntary aided schools have their own admissions criteria and priority is often given to church or faith members. In most cases parents/carers need to complete a supplementary form. If you are applying for a voluntary aided school please look at the school's full admission arrangements on their website before completing your application;
- Academies and Free Schools are publicly funded independent schools and have their own admissions criteria. If you are applying for an academy or free school please make sure you look at the full admission arrangements for the school on their website before completing your application.
- The admissions criteria for all infant, junior and primary schools are published online in the leaflet 'Primary Schools in Enfield - Admissions Criteria' which can be found at www.enfield.gov.uk/admissions.

ADMISSIONS CRITERIA FOR COMMUNITY PRIMARY, INFANT AND JUNIOR SCHOOLS, ENFIELD LEARNING TRUST SCHOOLS, EDMONTON COUNTY, IVY LEARNING TRUST, ATTIGO LEARNING TRUST AND CHILDREN'S FIRST ACADEMY TRUST

If there are fewer applications for a school than there are places available everyone is offered a place.

After the admission of pupils with an Education, Health and Care Plan, the following criteria is used to decide which children should be offered places when there are more children wanting to go to a school than there are places available.

- a) Children in public care (looked after children) and children who were adopted (or subject to residence orders or special guardianship orders) immediately following having been looked after. This does not include children who were adopted without having been previously looked after. Please see page 18;
- b) Children for whom a particular school is appropriate on exceptional medical grounds. Such applications will be considered under this criterion only if they are supported by an attached written statement from a doctor. This must demonstrate that there is a very specific connection between the child's medical need and the school requested. Please see page 18;
- c) Children with a brother or sister who will be attending the school or linked junior school at the time of proposed admission. The children concerned must be living at the same address;
- d) Children whose parent is a member of staff who has been employed at the school concerned for two or more years at the time of application and/or children of a member of staff who has been recruited to fill a vacancy for which there is a demonstrable skill shortage;
- e) Children genuinely resident within the school's designated priority zone (for schools with an identified priority zone);
- f) Children living nearest to the school measured as the crow flies, that is, in a straight line from the child's home to the main entrance of the school. (Travel by private car or public transport is not taken into account).



All distances will be calculated by our admissions IT system using ADDRESS-BASE PREMIUM®. This provides a national grid co-ordinate and a unique reference for each postal address in Great Britain. The grid reference is provided to a resolution of 0.1 metres (10cm). The accuracy of each ADDRESS-BASE PREMIUM® is such that each point will fall within the addressed building. In the case of a multi-occupancy building such as flats where there may only be one address point, priority will be given to the applicants whose door number is the lowest numerically or alphabetically;

- When it is not possible to admit all applicants to a particular school within any criterion, priority will be given to those living near the school measured as in 'f' in the admissions criteria; The Local Authority defines siblings as a brother or sister living at the same address on the date when the applicant would be admitted. The term "sibling" means a full, step, half, adopted or fostered brother or sister, but not cousins. The sibling link will be withdrawn for any future siblings of any child who has started at a school and it was subsequently found that they had gained a place on the basis of a fraudulent application;
- The Local Authority may exceptionally direct schools to admit children in excess of the admission number or above other children on a school's waiting list, in order to fulfil its statutory responsibilities or to comply with decisions taken by the LA's Primary Fair Access Panel;
- Some of our schools have Additional Resource Bases (ARB) and specialist classes. These are allocated by Enfield's SEN Team. Applications made under criterion b (medical) will not give children access to this provision;
- Although childminding and childcare arrangements are very important to a working parent, we cannot take account of these arrangements when offering school places.

PLEASE NOTE:

- i) Children who have an Education, Health and Care Plan will be offered a place at a school if it is named in accordance with the Education Act 1996, Children and Families Act 2014 and the Special Educational Needs Code of Practice.
- ii) In the case of infant to junior school transfer, priority is given to looked after children. Thereafter, priority is given to children who are registered pupils at the link infant school before any other children are considered for admission in accordance with the published criteria.
- iii) Tottenham Infant School, Tottenham Road, N13 is a community infant school and is the feeder school for St. Michael-at-Bowes C.E. Junior School, Tottenham Road, N13. St. Michael-at-Bowes C.E. Junior School is a voluntary aided school. There is no designated linked community junior school to Tottenham Infants School. St. Michael-at-Bowes C.E. Junior School has its own criteria for admission.

A child attending Tottenham Infants School is not guaranteed a place at St. Michael-at-Bowes Junior School. Therefore:
 - a) if a child is not offered a place at St. Michael-at-Bowes Junior School; or
 - b) a place is not wanted at St. Michael-at-Bowes Junior School, a place will be offered to the child at the nearest school with a vacancy.

PLEASE NOTE:

Bowes - Bowes Road and Bowes - Wilmer Way, Delta, Carterhatch Junior, Chesterfield, Grange Park and Hazelbury are part of the Enfield Learning Trust.

Brimsdown, Churchfield, Eastfield, Lavender and Walker are part of the Ivy Learning Trust.

Alma, Keys Meadow and Worcesters are part of the Attigo Learning Trust.

Brettenham, Fleecefield, Galliard, Raynham and Wilbury are part of the Children's First Academy Trust.

Appeals

If you are not offered a school of your preference you have the right to appeal to an independent appeals panel. Information and advice is available from the Enfield Schools Admission Service or the School Appeals Service.

It is important to remember:

- If you decide to appeal you can still accept a place at an alternative school;
- All available places at any school will have been offered and accepted before the appeals are heard.

APPEALS WHEN THE CLASS ALREADY HAS 30 PUPILS

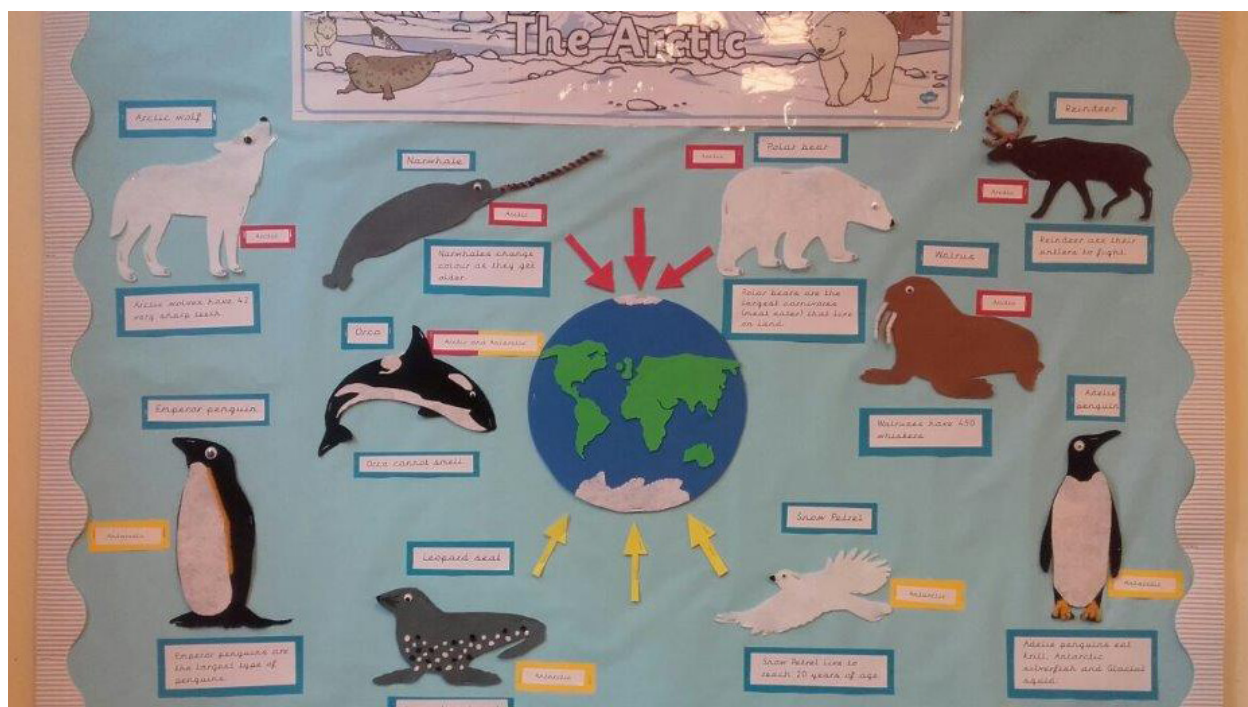
The law states that there must not be more than 30 pupils in an infant class. If your child has been refused a place in a reception, year 1 or year 2 class and there are already 30 children in the class an appeal can only be successful in very limited circumstances. These are:

- The admissions arrangements were not followed correctly;
- The decision not to offer a child a place was not one which a reasonable admissions authority would make in the circumstance of the case.

If your child has been refused a place in an infant class which does not already have 30 pupils or in any junior class, the appeals panel is not restricted to the circumstance set out previously.

APPEAL STATISTICS

| NAME OF SCHOOL | APPEALS HEARD | APPEALS ALLOWED | APPEALS REFUSED |
|----------------|---------------|-----------------|-----------------|
| Chase Side | 1 | 1 | 0 |
| Eversley | 3 | 0 | 3 |
| Firs Farm | 2 | 0 | 2 |
| George Spicer | 3 | 0 | 3 |
| Hadley Wood | 1 | 0 | 1 |
| Hazelwood | 6 | 0 | 6 |
| Highfield | 3 | 0 | 3 |
| Merryhills | 1 | 0 | 1 |
| Raglan | 1 | 0 | 1 |



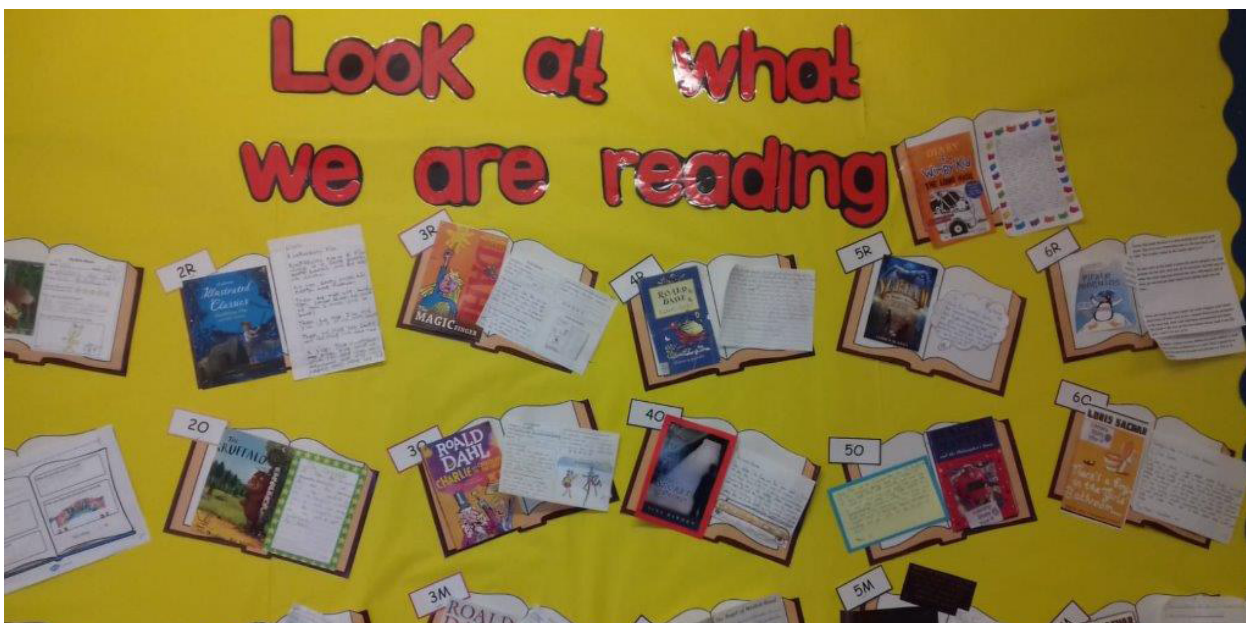
Priority Zones

WHAT IS A PRIORITY ZONE?

Some primary schools have priority zones. The children living within these zones have priority of admission to a particular school. Priority zones are normally areas in which families who ask for admission live some distance from the school concerned but who cannot reasonably be offered an alternative community primary school. These zones may vary from year to year.

The priority zones relating to admissions during the 2020/21 academic year are as follows:

| BRETENHAM | CHASE SIDE | FLEECEFIELD | LAVENDER | RAYNHAM |
|---|---|---|--|--|
| Becket Road Cameron Close Cavendish Close Cavendish Road Cheshire House Craig Park Road Daniel Close Dodsley Place Ellanby Crescent Hereford House Jeremy's Green Leicester House Montagu Crescent Montagu Gardens Montagu Road (numbers 1-237 odd, 2-226 even) Rays Avenue Rays Road Second Avenue, N18 Shropshire House Swaythling Close | Aragon Close East Lodge Lane Enders Close Farorna Walk Hadley Road Harefield Close High Oaks Hunters Way Lavender Hill (numbers 200 up) Mount View Oak Avenue Ridge Crest Roundhedge Way Spring Court Road The Ridgeway (odd numbers from 191 up, even numbers from 82 up) William Covell Close Weller Mews | Brook Crescent Brookfield Road Brookside Road Felixstowe Road Fraser Road Grilse Close Parr Close | Ash Ride Beech Avenue Beggars Hollow Burnt Farm Ride Cattlegate Road Clay Hill (numbers 180 up & numbers 181 up) Cypress Avenue Flash Lane Golf Ride Rosewood Drive Rossendale Close Strayfield Road Theobalds Park Road Tingey's Top Lane Whitewebbs Road Wroxham Garden | Albany Road, N18 Culpepper Close Dyson's Road Genista Road Kimberley Road Ladysmith Road, N18 Leopold Road Willoughby Lane (numbers 179-209) |



Fact or fiction - Answers to playground questions

Fiction – My child has a right to a place at one of my choices

Fact – *The schools listed on your application are preferences. We will offer your child the highest preference possible but if your child does not qualify for a place at any of your preferred schools, we will allocate a place at the nearest school that still has a vacancy.*

Fiction– It does not matter if my application is late

Fact – *Most applications submitted after 15 January will not be processed until after all those submitted on time. It is very unlikely that your child will be offered one of your preferred schools.*

Fiction – Listing one school will give me a better chance of getting that school.

Fact – *If you only list one school and your child does not qualify for a place we will offer a place at the nearest school with a vacancy.*

Fiction – I can only apply for Enfield Schools

Fact – *You can apply for schools in Enfield and out of borough schools by listing them on your online application.*

Fiction – Children in my road go to the school so my child will too

Fact – *The number of children offered a place under each criterion changes every year so just because you know children living near you go to a certain school, this does not mean that your child will be offered a place.*

Fiction – If I apply to a school in another borough, their residents will have priority over my child

Fact – *An admissions authority cannot give priority to its own residents.*

Fiction – I have an older child already at the school so my other child will automatically get a place

Fact – *Everyone must apply for a school place even if there is an older child at the school. Many schools give priority to siblings, but this does not guarantee a place if there are other children who qualify under a higher criterion.*

Fiction – Listing the same school six times will improve my chances of being offered a place

Fact – *Your child can only be considered once for a school and any duplicate preferences will be deleted.*

Fiction – I live nearer to the school than the last child offered under the distance criterion last year, so my child is guaranteed a place

Fact – *Information is published to let you know the furthest distance that has been offered in the past, but the furthest distance changes every year. We cannot guarantee that any child will be offered a place at any school.*

Admissions to schools at other times

REQUESTS FOR ADMISSION TO PRIMARY

Delayed Admission of Summer Born Children to Reception the following year

Children will normally be admitted to the reception year in the September following their fourth birthday. The majority of children will be educated in their normal chronological age group but in the case of summer born children (those born between 1st April and 31st August) there are circumstances where parents/carers feel it would be appropriate to delay their child's admission until the following September (2021).

If you are considering this, we would recommend that you discuss this with your preferred schools before making a request. This will give parents/carers an opportunity to discuss how a school would meet the needs of their child and any impact there may be of educating your child out of their chronological year group.

The admission authority for each of the schools you are interested in will be responsible for making the decision about delayed admission. The Local Authority is the admission authority for all of the community schools in Enfield and will be responsible for making the decision. For academies, free schools, foundation and voluntary aided schools, the decision is the responsibility of the school itself. If you are considering schools outside the London Borough of Enfield, you will need to check who is responsible for decisions about delayed admissions and approach the appropriate body.

If you wish to proceed with your request, we would ask that you do this by completing and submitting the "Request for Delayed Admission" form available on Enfield's website in relation to community schools in Enfield and approach the admission authorities directly for all other schools.

You should still make an application for a school place in your child's actual year group by 15th January 2020, the closing date for reception applications. If your request is agreed, you can withdraw your application and you will need to make an application the following year. It is important to remember there is no guarantee that there will be places available in the schools you are interested in as it will depend on the number of applications received for the school.

Further information about delayed admission for summer born children is available on Enfield's website.

TRANSFER FROM INFANT TO JUNIOR SCHOOLS

Carterhatch, Hazelwood, Raglan and St Michael-at-Bowes CE

Children normally transfer to the junior school linked to the infant school they attend. Application forms are available from the junior school concerned. The form will need to be completed and returned to the link junior school.

Other children who do not attend the link infant school can obtain an application form from the relevant junior school. Completed forms must be returned to the school or your home local authority concerned by 15 January 2020.

In the case of oversubscription, priority will be given first to looked after children and then to all children attending the linked primary school. Any remaining places will then be offered using the oversubscription criteria detailed on page 24.

Applying for Junior Schools outside of Enfield

If you live in Enfield and your child attends an infant school outside of Enfield you will need to make an online application for a junior school place in the relevant borough. You can do this at www.eadmissions.org.uk. Your child's current school will let you know when you need to make this application but the closing date is 15 January 2020.

In-Year Admissions

If you have moved into the area and need a primary place in Enfield for an older child, you will need to make an in year application. The in-year application form, together with further information about the application process is available on Enfield's website, www.enfield.gov.uk/admissions. If you are interested in schools outside Enfield, you will need to contact the relevant local authority for further information.

If your child is already at a school in Enfield and you want to ask for your children to transfer to another school, you should talk to the Headteacher of the current school before making an application.

Special educational needs

CHILDREN AND YOUNG PEOPLE WITH SPECIAL EDUCATIONAL NEEDS AND DISABILITIES

Enfield Council is committed to ensuring that all children with special educational needs and disabilities (SEND) are provided with the opportunity to learn, play and develop alongside their peers within their local community of mainstream schools so they may have similar opportunities and life chances.

Enfield's Local Offer provides information about services and support for families in Enfield with children/young people aged 0-25 years with special educational needs and/or a disability. For more information, please visit www.enfield.gov.uk/SEND

All mainstream schools maintained by Enfield Council have the necessary resources allocated to them specifically to support children with SEND. All schools/settings have a special educational needs coordinator (SENCO) who is responsible for supporting and monitoring children with SEND. Advice and support can be obtained by the school from a range of professionals including educational psychologists, therapists or specialist teachers, when required.

Every school is required to publish their own SEN Information Report on their website, which must:

- make clear to parents how they meet the needs of children with SEN and disabilities
- provide more detailed information about how they identify, assess and make provision for children and young people with SEN and disabilities. This may include additional specialist teaching and support for children and young people with SEN and/or

disabilities and how they change the curriculum to support your child's learning needs.

Details of how each school supports children with SEND can be provided by the school or viewed on their website.

There are a small number of children with SEND who may require additional support above what a mainstream school can offer. In these cases a statutory assessment of their special educational needs may need to be undertaken in order to determine whether additional resources are required and what these resources should be.

Eligibility for a statutory assessment will be assessed by Enfield Council's Special Education Needs (SEN) Service, in conjunction with professional colleagues.

If eligible, the SEN Service will undertake the statutory assessment process. On completion of this process, the child may be issued with an Education, Health and Care Plan (EHCP). This assessment may not always lead to additional resources. It may indicate ways in which the school, college or setting can meet the needs of the child or young person without the need for any special educational provision being resourced. In some cases a child or young person will be placed by the SEN Service in an appropriate educational setting.

An EHCP will describe all of a child's special educational needs and the additional resources the child requires over and above the school's own resources. Unless a child has a Proposed or Final EHCP, parents or carers with children who have SEND are required to apply for a school place through the coordinated admissions process on the common application form provided by the local authority where the child is living.



Other information

ENFIELD EARLY YEARS

- Informed Families - Enfield's Family Information Team
- Childcare Team – Childcare

Informed Families Team (IF)

We are an impartial and confidential service promoting and supporting families and providers with all aspects of quality childcare and Early Years Education.

Priority is: Quality Childcare and Education

- Terrific Twos – Funded Early Education and Childcare (if eligible)
- Free Entitlement – Funded Early Education and Childcare for 3&4 year olds
- 30 Hours – for 3&4 year olds in working families (if eligible)

Funded childcare starts the 'term after' a child reaches:

- 2 years old for the Terrific Twos
- 3 years old for the Free Entitlement and 30 Hours
- Family Information Directory (FID) (to locate Ofsted registered childcare providers)

Childcare Team

In-depth support, training and guidance for Ofsted registered and proposed Early Years providers.

Contact details:

Email: if@enfield.gov.uk

Tel: 0800 694 1066

www.enfield.gov.uk/if

www.enfield.gov.uk/fid

 InformedFamilies

INSTRUMENTAL TUITION

This can be requested at any school but, as it is not part of the school curriculum, a charge is normally made. In certain circumstances this charge is reduced or removed altogether.

For more information on instrumental tuition, please contact Enfield Music Service (020) 8807 8881.

TAKING FAMILY HOLIDAYS DURING TERM TIME

Family holidays should not be taken during term time. Guidance from the DfE (Department for Education), states that amendments to the **Education (Pupil Registration) (England) Regulations 2006**, which came into force on the 1st September 2013, has

removed references to family holiday, extended leave and Headteacher's discretionary 10 days threshold.

Headteachers can only authorise a **"leave of absence"** in **"exceptional circumstances"**. If a Headteacher grants a leave of absence request, it will be for the Headteacher to determine the length of time that the child can be away from school.

SPECIAL NOTICE TO PARENTS

Parents should be mindful that taking a child of statutory school-age on holiday without the school's permission, or staying longer than agreed, will result in the school marking your child's absence as unauthorised and that you will be breaking the law. This may result in the Education Welfare Service involvement, the issue of a Penalty Notice fine, a criminal record if the case is proven in the Magistrates Court and even loss of school place.

RELIGIOUS PREFERENCE

There is no provision in community schools for the particular needs of any religious group. Parents who, because of their religious convictions, wish to withdraw their child from assembly or from Religious Education, need to discuss this with their Headteacher. The religious preferences of parents as they may affect the education of their child will not be taken into account when considering applications for non-denominational schools.

CHILD HEALTH

For your child to get the most out of their time at school it is important that they're as healthy as possible. Within school, children play and work closely together and this helps germs pass quickly from one child to another. There are some simple steps you can take to protect your child; this includes encouraging them to eat healthy diet, being active, getting enough sleep and being up to date with their vaccinations.

IS YOUR CHILD FULLY PROTECTED?

Vaccines are the best way to make sure that a range of diseases are wiped out. Diseases such as measles still occur in Enfield and can lead to serious illness, disability and unfortunately even death. Vaccines against such diseases are available free to all children.

Before your child starts school, check their red book to make sure they are up-to-date with all their vaccinations, including their pre-school booster and

second MMR immunisation. Please note that vaccination schedules are changed every few years to take account of the diseases occurring in this country, this may mean that different children in the family have had different numbers of vaccinations – different countries also have different schedules.

If you are not sure whether your child has had all their vaccinations, please contact your GP as soon as possible to make an appointment. It is important that you are registered with a GP so that you can access a range of health care services. However, if you have difficulty accessing a GP your health visitor or school nurse will be able to check if your child has missed any vaccinations.

STATEMENT OF EQUAL OPPORTUNITIES

The London Borough of Enfield believes in equality of opportunity for all its citizens regardless of class, age, colour, creed, religion, gender and sexual orientation. Multi-cultural education is just one of the many aspects in its implementation and accordingly the London Borough of Enfield will treat all its residents on an equal and fair basis.

YOUR INFORMATION AND DATA PROTECTION

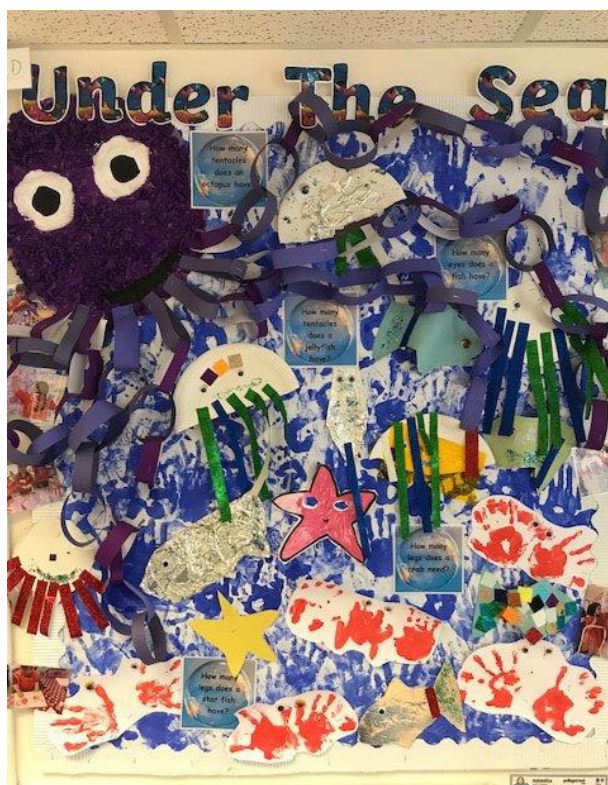
The Admissions Service is the coordinator body for the application process for schools and academies and is often the initial contact point for enquiries about school places. We need to collect and share information in order to deliver our services. The information you provide will be used in line with the provisions of the General Data Protection Regulations (GDPR).

This information includes: name of child, date of birth, address, parent/carers full name and address, contact details, Council Tax number, current or previous education provision, supporting documentation, educational background for in year applications, information specific to the admission criteria (eg sibling), country of origin if a new arrival to the country.

We collect this information through an application that is either submitted on line or a hard paper copy. Additional information can be requested by letter, email, telephone or face to face.

As well as using your information to determine a school application, we may also use your information for other legitimate purposes and, where necessary, share this with other Council departments and external bodies.

Reasons for sharing information with the internal and external bodies will be: processing school applications including sharing information with other local authorities and schools, other teams within the Local Authority to verify the information provided so that the admission process can be accurately administered, to fulfil the Council's safeguarding duty, Central government bodies in relation to mandatory data returns, admission appeal panels, the Schools Adjudicator and the Local Government Ombudsman. Information may also be shared with any organisation legitimately investigating allegations of fraud or criminal offences.



Are you looking after someone else's child?

If you are caring for a child under the age of 16 (or 18 if disabled) for 28 days or more, and you are not a close relative, this is called a 'private fostering' arrangement. A close relative is defined as either a grandparent, sibling, aunt or uncle (whether blood relative or by marriage) or a stepparent.

Some examples of private fostering:

- Children sent from abroad to live with other families, or extended family members, in the UK;
- Children whose parents have paid someone to care for them whilst they are away working or studying;
- Unaccompanied minors who are living with friends or strangers;
- Teenagers living with the family of a boyfriend or girlfriend;
- Children who are attending boarding schools and who live with a host family during the holidays;
- Children brought to the UK for adoption;
- Children and young people who have to live away from their own family as a result of parental separation, divorce or arguments at home.

All private fostering arrangements have to be registered with the local authority because local authorities have a duty to safeguard and promote the welfare of all children in their borough, and to ensure that those in private fostering arrangements are safe and secure.

What the law says:

- By law, all private fostering arrangements have to be registered with the local authority where the private foster carer lives;
- If you intend to look after someone else's child for more than 28 days you must inform Enfield Children and Families Social Care at least 6 weeks before the child comes to live with you;
- Where an emergency arrangement has been made you must inform Enfield Children and Families Social Care within 48 hours of the child's arrival;
- It is an offence not to inform your local authority about a private fostering arrangement unless there is a reasonable explanation.

Private fostering is based on parental consent for the duration of the arrangements, and birth parents retain parental responsibility all of the time.

Birth parents should inform Enfield Children and Families Social Care of their intention to have someone else look after their child.

Private foster carers become responsible for the day-to-day care of the child they are looking after. They are responsible for carrying out any duties agreed with the parents and must allow a social worker to visit the child being looked after at the carer's home. Birth parents should provide the carer with details of their child's school and health, information about their history, language, religion, interests, dietary needs, hobbies, likes and dislikes etc.

It is a good idea for parents to have a written agreement with the carer so that everyone is clear about how the child should be cared for. This should include consent to medical treatment, educational issues and financial arrangements. It is important that birth parents keep in regular contact with their children and with the carers. If they do not, the child may be considered to have been abandoned.

What are the responsibilities of Enfield Children and Families Social Care?

In order to fulfil their duty to safeguard and promote the welfare of all children in their borough, Enfield

Children and Families Social Care will:

- Act on information given by parents, carers and anyone else about private fostering arrangements and visit to assess the suitability of the arrangement. This includes making checks on the carer and their home;
- Speak to the child alone and speak to the carer;
- Make regular visits in line with the law to ensure the child remains safe and is well cared for. This is within 1 week of being told about a private fostering arrangement and not more than every 6 weeks after that for the first year;

All private fostering arrangements have to be registered with the local authority where the private foster carer lives

- Offer advice and support to the birth parents or carers to try to keep the child at home.
- If the child is deemed to be at risk of suffering harm or has suffered harm, the child may be removed from the carer by Enfield Children and Families Social Care.

Who do I tell if I am involved in, or aware of, a private fostering arrangement?

If you know of a private fostering arrangement then you must contact Enfield Children and Families Social Care.

They will be pleased to hear from you. It is not their intention to disrupt the arrangements you have made, they just need to know about them and check that the child is safe and being properly cared for.

You can call or write using the details below:

Enfield Children and Families Social Care
Assessment Team
Designated Person: Duty Manager
Charles Babbage House
1 Orton Grove
Melling Drive
Enfield EN1 4TU

Tel: 020 8379 2507

Email: ChildreninNeedService@enfield.gov.uk

Or: CPRQADMIN@enfield.gov.uk



Useful addresses and contacts

EVERY PARENT AND CHILD

Every Parent & Child (formerly Enfield Parents & Children) is a registered charity working for the benefit of children, young people and families in the London Borough of Enfield and surrounding areas. We offer services to children, young people and their families to support with advising on accessing educational provision for Special Educational Needs and Disabilities, applying for school places, young people's mental health and wellbeing and skills and confidence building.

Their address is:

Community House
311 Fore Street
London
N9 0PZ

Tel: (020) 8373 6243
www.epandc.org.uk
Email: enquiries@epandc.org.uk

CORAM CHILDREN'S LEGAL CENTRE

Coram Children's Legal Centre provides free legal information, advice and representation to children, young people, their families, carers and professionals, as well as international consultancy on child law and children's rights.

Coram Children's Legal Centre
Coram Community Campus
48 Mecklenburgh Square
London
WC1N 2QA

Tel: 020 7713 0089
www.childrenslegalcentre.com
Email: info@coramala.org.uk

OFSTED

Ofsted is the Office for Standards in Education, Children's Services and Skills. They inspect and regulate services that care for children and young people, and services providing education and skills for learners of all ages.

Ofsted reports are published on the Ofsted website:
www.ofsted.gov.uk

CHILD LAW ADVICE

Family or Child Law – 0300 330 5480
Education Law – 0300 330 5485
www.childlawadvice.org.uk

DEPARTMENT FOR EDUCATION (DFE)

The Department for Education is responsible for children's services and education.

Tel: 0370 000 2288
www.education.gov.uk

DETAILS OF OTHER LOCAL AUTHORITIES

London Borough of Barnet

Tel: (020) 8359 7651
Website: www.barnet.gov.uk/school-admissions
Email: school.admissions@barnet.gov.uk

London Borough of Haringey

Tel: (020) 8489 1000
Website: www.haringey.gov.uk/schooladmissions
Email: schooladmissions@haringey.gov.uk

Hertfordshire County Council

Tel: 0300 1234043
Website: www.hertsdirect.org/admissions
Email: hertsdirect@hertfordshire.gov.uk

Term dates

ACADEMIC YEAR 2020/21

AUTUMN TERM 2020

Thursday 3 September – Friday 18 December

Half Term – Monday 26 – Friday 30 October

SPRING TERM 2021

Monday 4 January – Thursday 1 April

Half Term – Monday 15 – Friday 19 February

SUMMER TERM 2021

Monday 19 April – Friday 23 July

Half Term – Monday 31 May – Friday 4 June



Key words

Academies

Publicly funded independent schools.

Admissions Authority

The admissions authority of a school determines the admissions policy for the school. The admissions authority for community primary schools in Enfield is the London Borough of Enfield and the admissions authority of a voluntary aided school, academy and free school is the Governing Body of the individual school.

Community Schools

This type of school is funded entirely by the Local Authority. The admissions to the School are controlled by the Local Authority. If the School is oversubscribed the Local Authority's published criteria for admission will be used.

Criteria

The rules used to decide a child's priority for admission to a particular school.

Curriculum

The total programme of planned work and activities of a school to meet its pupils' needs.

Free School

Free schools are non profit-making, all ability, state-funded schools, either in primary or secondary, set up by a wide range of proposers in response to local demand.

Key Stage

A period of study relating to a particular age group. Key Stage 1 covers school years reception and years 1-2, and Key Stage 2 covers school years 3-6.

Looked After Children and previously Looked After Children

Children in public care (children looked after) and those who ceased to be children looked after because they were adopted, or because they became subject to a residence order, child arrangements order or a special guardianship order, receive priority for admission to school.

A child looked after is a child in the care of a local authority or provided with accommodation by that authority in accordance with Section 22 of the Children's Act 1989. An adopted child is defined by section 46 of the Adoption and Children Act 2002 or

section 12 of the Adoption Act 1996. A residence order is defined by section 8 of the Children's Act 1989. A child arrangement order is defined by section 8 of the Children Act 1989 as amended by section 14 of the Children and Families Act 2014. A special guardianship order is defined by section 14A of the Children Act 1989.

If the conditions above apply to your child, you must give details in the application and provide a letter from the relevant Local Authority Social Services. This letter must state the following:

- Confirmation that the child is currently 'looked after' or was previously looked after in accordance with the definition provided in the first paragraph of this section.
- If the child was previously 'looked after', then the letter must also confirm the date at which the child ceased to be 'looked after' and the date of the adoption order, residence order, child arrangement order or a special guardianship order which led to the cessation of 'looked after status'.

Any court orders must be accompanied with a letter from Social Services as described above to be considered for this admissions criterion. Please note the letter and court orders will be forwarded to your preferred schools and/or the council in whose area the school is located.

National Curriculum

The core and foundation subjects as set out in the 1988 Education Act: English, Maths, Science, History, Geography, Art and Design, Design and Technology, Music, Physical Education and Information and Communication Technology (ICT).

Ofsted

Office for Standards in Education. Ofsted is responsible for the inspection of schools and local authorities.

PAN (Published Admission Number)

The number of places.

Priority Zones

Priority zones are normally areas in which families who ask for admission live some distance away from the school concerned, but who cannot reasonably be offered an alternative community primary school. These zones may vary from year to year.

Key words

Sibling

A child's brother or sister living at the same address on the date when the applicant would be admitted. The term sibling means a full, step, half, adopted or fostered brother or sister, but not cousins. Proof of the relationship may be requested.

Voluntary Aided School

This is a school which although mainly funded by the Local Authority has admissions decided by the Governing Body. The Governors will apply the published admissions criteria. At Voluntary Aided schools the Governing Body will employ the School's staff and have primary responsibility for admission arrangements. The School's land and buildings will normally be owned by a charitable foundation. The Governing Body will contribute towards the capital costs of running the School.



FREE

School Meals



What you need to know

All children in Reception, Year 1 and Year 2 are able to receive a school meal at no cost to the parent or carer. School meals in Enfield are healthy, tasty, social and fun. Choosing a school lunch for your child/children will help save

approximately **£400** a year, if you take up the offer.

In addition to this schools can claim additional funding from central government, called the 'Pupil Premium' for every child whose parent receives certain benefits.

Therefore, it is important to register your child for free school meals, so that your child's school can claim as much funding as possible.

Registration forms are available from your child's school.



Enfield Catering Services
Dedicated to food, health and education

 Enfield School Meals

 Enfield Catering

www.myschoollunch.co.uk/enfield



Notes

IT'S FREE TO JOIN YOUR LOCAL LIBRARY



Why buy when you can borrow?



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- Books ■ e-Books ■ e-Audio books
- Films - DVDs ■ Music - CDs

There's something for everyone
[#EnfieldLibrary](#)



www.enfield.gov.uk



Enfield Schools Admission Service

Civic Centre
Silver Street
Enfield EN1 3XA

www.enfield.gov.uk/admissions
email: esas@enfield.gov.uk

*When emailing please include your child's name and date of birth.
To avoid missing an email from us, please add our email to your address book.*